



Job vacancy: Community Monitor (Fixed term contract)

Buffalo City (EC), OR Tambo (EC), Lejweleputswa, (FS), Thabo Mofutsanyana (FS), City of Johannesburg (GP), Ekurhuleni (GP), Sedibeng (GP), Zululand (KZN), Capricorn (LP), Mopani (LP), Gert Sibande (MP), Bojanala (NW), Dr Kenneth Kaunda (NW), City of Cape Town (WC)

Overview

Community-led monitoring (CLM) is a system of community-developed and community-owned data collection and monitoring at the site of service delivery that leads to the implementation of solutions to respond to the evidence that communities have collected.

Ritshidze is made up of the National Association of People Living with HIV (NAPWA), Positive Action Campaign, Positive Women's Network, the South African Network of Religious Leaders Living with HIV (SANERELA+), and the Treatment Action Campaign (TAC) who work together to implement CLM that is centrally coordinated, independent, and transparent. The main objective is to improve the overall quality of HIV, TB and other health services for people living with HIV, members of key populations, and other public healthcare users.

The Community Monitor will work closely with the District Organiser and the data collection team (made up of PLHIV Sector members and/or another staff members) in ensuring overall functioning of the Ritshidze project across the designated sites

Responsibilities

- To work together with data collection teams per site on all aspects of the Ritshidze cycle and report any issues to District Organiser;
- To ensure all PLHIV Sector members have undergone an in-service training ahead of facility and/or community monitoring based on agreed training templates and the Ritshidze Guidebook;
- To ensure that members supporting data collection adhere to the requirements including using informed consent scripts;
- To ensure that each quarter, facility monitoring takes place capturing an observation survey, facility manager survey, medicine survey, and at least 50 patient surveys leading to data from at least 25 PLHIV at each site;
- To ensure all facility monitoring data is uploaded to CommCare;
- To lead clinic review meetings and develop solutions for State of Clinic reports using agreed templates;
- To ensure all notes and solutions are written up and submitted to CommCare using agreed templates;
- To support the organisation of successful community dialogues as a method of generating community-led solutions at high intensity sites every quarter;
- To monitor the implementation of commitments at clinic level—where issues remain unresolved or unchanged, escalate upwards to district level through District Organiser;
- To develop effective campaign strategies at the high intensity sites as needed with support from District Organisers, Project Officers, and the communications & campaigns team;
- To develop a quarterly costed work plan in line with the agreed overall plan for the quarter;
- Ensure that financial and administrative procedures are adhered to properly in line with organisational requirements.



Requirements

- At least 2 years experience and involvement in a branch or structure of one of the PLHIV Sector organisations or other relevant structure;
- Candidate to reside in one of the following districts (essential): Buffalo City, OR Tambo, Thabo Mofutsanyana, Lejweleputswa, Sedibeng, City of Johannesburg, Ekurhuleni, Capricorn, Mopani, Gert Sibande, Bojanala, Dr Kenneth Kaunda, City of Cape Town, Zululand
- Proficiency in Microsoft Office (Word, Excel, Outlook and Internet);
- Demonstrable experience in organising, advocacy and/or mobilisation at a community level;
- Understanding of the HIV and TB epidemics;
- Demonstrated commitment to ensuring access to quality healthcare for all, and/or particularly for people living with HIV;
- Good written and verbal communication skills in at least one local language and English;
- Experience in community data collection (desirable);
- Currently actively supporting Ritshidze on community-led monitoring (desirable);
- Up-to-date knowledge of HIV and TB treatment literacy (desirable);
- Able & willing to travel frequently within the relevant district.

The closing date for applications is Sunday 18 February 2024. To apply please send a cover letter, copy of your detailed CV, copy of your matric certificate and qualifications, and two contactable references by email to: ritshidze-hr@tac.org.za. In your subject line indicate which province and district you are applying for.

In your cover letter please include:

- + Why you would like this job
- + Why you think you would be good at this job based on the responsibilities and requirements above
- + Key experience in supporting community-led monitoring
- + Where you are based in South Africa

Only shortlisted candidates will be contacted.

The Treatment Action Campaign (TAC) is hosting the project and is an equal opportunity employer. People living with HIV, key populations including people who use drugs, sex workers and LGBTQIA+ community members, women, people of colour, people living with disabilities, are strongly encouraged to apply.